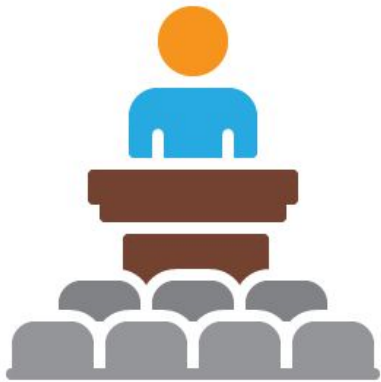# Career Forum Roundtables and Conversations, Not Presentations

OLC Presenter Services

Catherine A. Honig
and Angela Gunder

Agenda

- Career Forum Overview

- Best Practices for Facilitating an Effective Roundtable Discussion

- Conversations, Not Presentations Overview

- Logistical Considerations

2020 Career Forum Roundtables

❑ What's next for Instructional Designers? A Mid-Career Instructional Designer Roundtable

❑ Using Improv Techniques to Improve Designer-Subject Matter Expert Relationships

❑ To Ph.D. or Not to Ph.D.: Is That Your Question?

❑ Industry Partnerships: Giving Employers a Voice in the Curriculum

Purpose & Role: Inform, Explore, Engage

	Session Overview
Session Goals	• Highlight a specific EdTech career issue, challenge, or opportunity • Hold an engaging, audience-involved discussion to explore the issue, challenge, or opportunity • Make connections to current EdTech trends and current work force trends • Identify career-related takeaways for a specific target audience
Session Format	• Roundtable discussion! • 45 minutes

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Focus

- ***Align*** the proposal and the roundtable discussion.

- ***Prepare*** to facilitate a discussion that:
  - Clearly defines and explores the key career-related issue of interest.
  - Addresses multiple viewpoints or different perspectives for roundtable participants to consider and discuss.

Structure

- Develop & follow a discussion guide
- Plan your facilitation approach (e.g., who will moderate?)
- Present one slide with discussion questions

Interaction

- Audience involvement
  - Welcome & introductions
  - Polling the audience
  - Following up on audience perspectives
  - Sharing experience & anecdotes
  - Wrap-up & takeaways

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Conversations Not Presentations

OLC Innovate 2020

Angela Gunder
Online Learning Consortium

Overview

The intent of the Conversation, Not Presentation format is to offer participants an opportunity for facilitated conversation around a topic.

This is not a standard lecture format, rather follows a pattern similar to:

Share > Discuss/Generate > Share

Use Cases and Best Practices

Overall Tips for Success

1   Keep it simple with focused prompts.

2   Focus on people and participation in a collaborative, inclusive environment.

3   Provide accessible resources.

4   Use technology to bring people together and keep them engaged.

5   Stack the audience with allies.

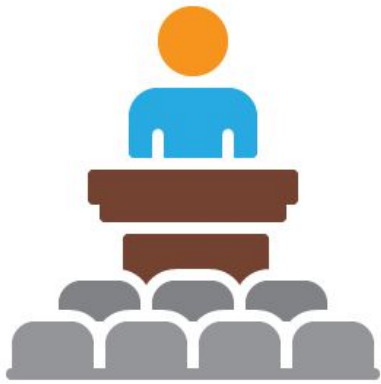**6**   Create a way to backchannel and continue the conversation

Activity

Let's collaboratively model the spirit of a Conversations, Not Presentations session. Join us on Padlet at the link below (we'll put it in the chat in Zoom, too!) and answer the questions when prompted by your facilitators:

https://padlet.com/angela_gunder/olccnp

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Logistics

Room Set-up

- Round tables for attendees

- Presenters:
  - Podium + head table + screen
  - Mics (usually, depending on room size; may have to share if multiple presenters)
  - Use mic to repeat any questions asked by audience so everyone can hear
  - Upload any materials to the conference repository ahead of time

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Uploading your presentation

Log into your OLC user account

- Select "Conference Profile" from the left-hand menu.

- Once in the Conference Management System, click on "My Sessions" in the upper right.

- Next to your session, click on the "Edit" link.

- Click on the "Upload Files" link for your session.

- Add your presentation url or upload your presentation file using the file browser. (If you are using PowerPoint, we recommend saving your ppt file as a PDF and uploading the smaller file-size PDF.)

- Scroll down and click "Save."

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Store
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Conference Profile

OLC Conference Management System

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Presenter Considerations

- 16:9 slide format
- Start/End with session eval slide and encourage attendees to submit evaluations - a few presenter prizes also!

- Wireless internet in conference space
- Hallway monitors if there is an AV or tech issue.

Evaluate Sessions and Win!

- Download and open OLC Conferences mobile app
- Navigate to specific session to evaluate
- Select "Evaluate Session" on session details screen (located under session type and track)
- Complete session evaluation*

👍 Evaluate Session

*Each session evaluation completed (limited to one per session) = one contest entry
Five (5) $25 gift cards will be awarded
Must submit evals using the OLC Conferences mobile app or website

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Coaching Opportunities for Presenters

Pre-conference Coaching

Connect with a coach to explore strategies for engaging your audience, enhancing your slides, practice presenting, and more.

Onsite Coaching

Have a coach attend your live presentation at the conference and receive custom feedback.

Coaching

One of the best ways to improve upon a skill is to work with a coach who can offer feedback and guidance that is tailored specifically to your needs. OLC now offers this as a free service to all conference presenters. However, there are a limited number of coaching sessions being offered this year. Signing up early is highly recommended.

Coaching sessions will take place in late February and early March 2020. [Sign Up for Coaching](#)!

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