OLC Institutional Membership
QUICK REFERENCE GUIDE

ACCOUNT SETUP

How do I access my OLC Institutional Membership benefits?

- ❖ You must use your organization email address (i.e. john.smith@myuniversity.edu) to access benefits. If you do not already have an account using your organizational email address, create a new account.
- ❖ Create a free user account: **https://my.onlinelearningconsortium.org/**
- ❖ During the account creation process, you must choose "Allow" when asked to allow access.
- ❖ Once you create your account you will be automatically logged in and also sent an email with a link to access your account.
- ❖ Once logged in, the system will now recognize you as a member and you can use your OLC Institutional member benefits.

I already have a user account. How do I make sure I am affiliated with my institution?

- ❖ If your current OLC user account uses your organization email address, you simply log in with that account and you are all set!
- ❖ If your current OLC user account does NOT use your organization email address, login to your current account, go to Account (top). This brings you to My Info. Scroll down to Email, then Change. Add your organization email address and change your Preferred Email Type (click the X) to choose your organization email. For assistance, please contact us at **support@onlinelearning-c.org**

OLC Membership List:
https://onlinelearningconsortium.org/institutional-membership-listing/

Visit this Member Resources page for details on your membership benefits and links to resources: https://onlinelearningconsortium.org/join/olc-member-resources/

With OLC Institutional Membership, all associates at your institution have access to and full use of these benefits.

OCICU MEMBERSHIP FREE

EXCLUSIVE BENEFITS FOR OLC INSTITUTIONAL MEMBERS

The Online Consortium of Independent Colleges and Universities (OCICU) is a virtual academic consortium in which member institutions collaborate in sharing online, credit-bearing courses and programs. OCICU members can enter or expand the world of online education for their students while keeping technology and course costs low. All consortium members are regionally accredited, independent, not-for-profit, and liberal arts-focused like your institution.

OCICU will waive the $3,500 membership application fee to OLC Institutional Members. This will allow OLC Institutional Members access to the course catalog of over 1,200 online courses with no upfront cost for the first year, other than paying the OCICU enrollment fee per course. Download flyer.

To get started, contact: matt.norsworthy@onlinelearning-c.org

Please be sure to log in to your OLC Member account to enjoy all of your membership benefits.