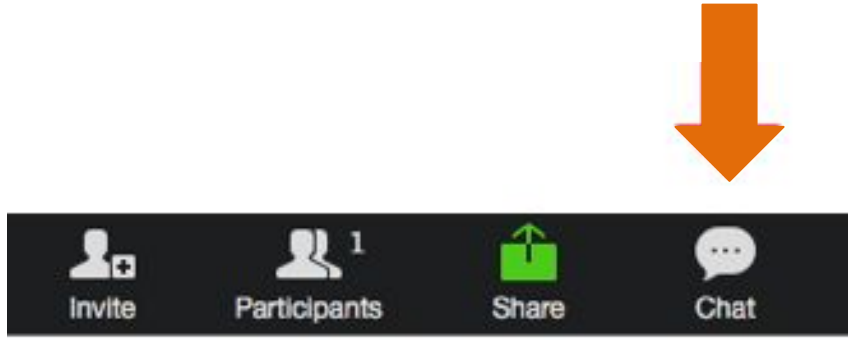
OLC Innovate 2020:
Virtual Presentations Webinar

Welcome! We will begin promptly at 1pm ET

Please feel free to introduce yourself in the Chat or let us know if you need help.



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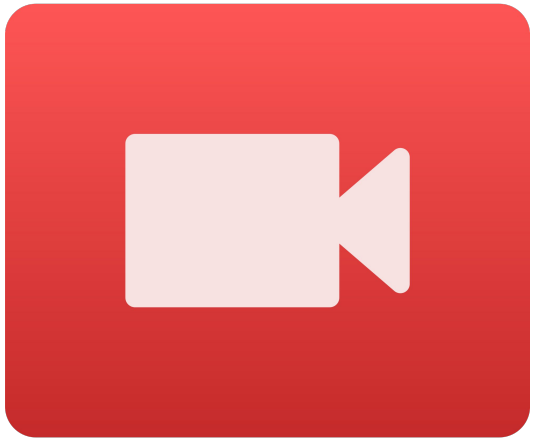
ONLINE LEARNING™ CONSORTIUM

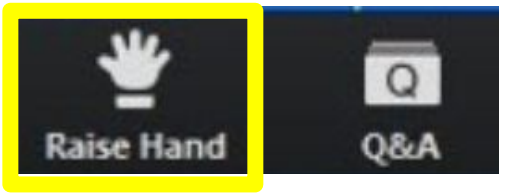
The Webinar Will Be Recorded



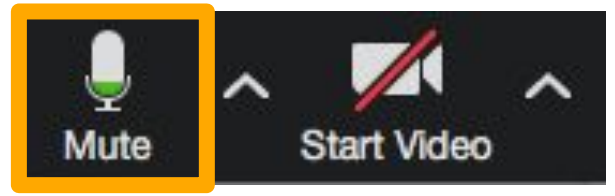
You will receive a link to the recording & presentation slides sometime tomorrow.

Using Your Microphone

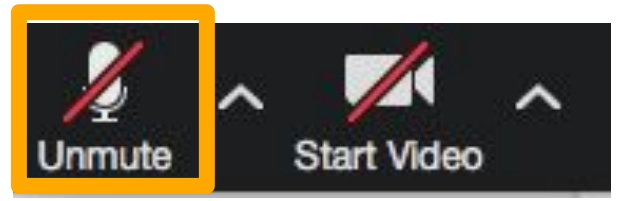
1. Click on **Raise Hand** to ask a question



2. Click the microphone to share your audio



3. Click the microphone again to mute



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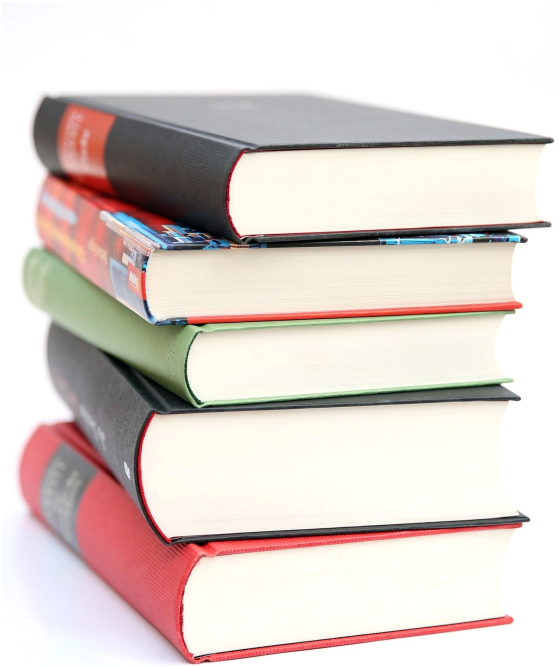


Virtual Presentations Webinar

ONLINE LEARNING CONSORTIUM

Panelists

Angela Gibson
Texas A&M University - Kingsville

Angela Gunder
Online Learning Consortium

Katie Fife Schuster
Online Learning Consortium

Christine Hinkley
Online Learning Consortium

Goals for today's session:

- Quick review of session types
- Discuss key considerations for designing and delivering an effective virtual to virtual presentation.
- Consider technology, interactivity, and creative ways to share content and effectively engage your audience.
- Humanizing your presentation
- Presentation logistical considerations

Session Description

Present and Reflect sessions are:

- **30-minutes** of presentation
- **5 minutes** for quiet individual reflection
- **10-minute** Q&A and group discussion

Session Description

Workshops

- **90-minutes** of presentation and interactive experiences
- 45 min - 15 min break - 45 min

Session Description

Pre-conference Workshops

- **90-minutes** of presentation and interactive experiences
- All on Friday, June 12

Session Description

Innovation Studio Design Thinking Challenges

- **45-minutes** of design thinking experience

Session Description

Conversations, Not Presentations

- Conversation prompts
- **45-minutes** of roundtable discussion

Session Description

Career Forum Roundtables

- Conversation prompts
- **45-minutes** of roundtable discussion

Session Description

Education Research Summit

Education Sessions

- **15-minute** short provocation

Humanizing Your Presentation

Technology isn't **your** presentation

Technology creates the environment for **your** presentation

Setting the Stage

Your Environment

Minimize Disruptions - Prevention, Communicate

Plan for Disruptions - Humanize the Experience

Your Technology

Assess Hardware - Webcam, audio, which screen, lighting

Assess Software - Screensharing, multiple presenters

Connection/Bandwidth

Test, test, and test some more

Being Present in Your Own Presentation

Camera Work

Ratio

Background

Looking at camera (not yourself)

Animating, tone, hands

Connecting to the Participants

Involve Participants

Ask questions or for comment in chat

Use names

Poll

Props can be good

And…

Animating, tone, hands

Looking at camera

Humanize the Presentation

Be You, Bring Yourself, Bring Your Style

Create Access

Is your presentation visually accessible?

How does the visual content look on the screen - computer vs. live meeting vs. conference big screen?

Can we see colors and contrast? Are you using accessibility effective practices?

Create Access

Is your presentation shareable?

Check settings for sharing

Will all your materials during the presentation be available on the presentation or other document?

Is your presentation engaging?

Find your style

Bullet points, graphics vs. words, images/videos/audio

Test it out on your own screen and with a friend

OLC Staff Will Help

Zoom housekeeping - Tech support - Help in the chat

However, be practiced and prepped - have a plan and communicate ahead of time

Session Chair

Session Chair -

Will help moderate the chat, keep time, bookend announcements & reminders

Will not order you lunch, answer presentation specific questions, play your walk on music, or tell your dog to stop barking at the UPS truck

One Last Thing

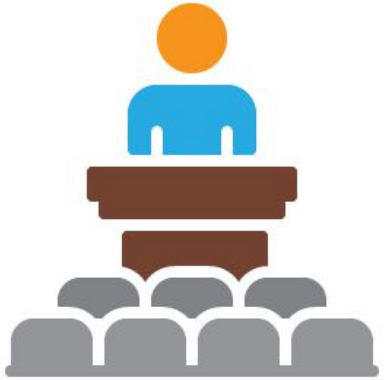
Enjoy!

If you can't get past the technology, you can't get to the learning

- Dr. Angela Gibson

It's going to be great!

OLC Presenter Logistics

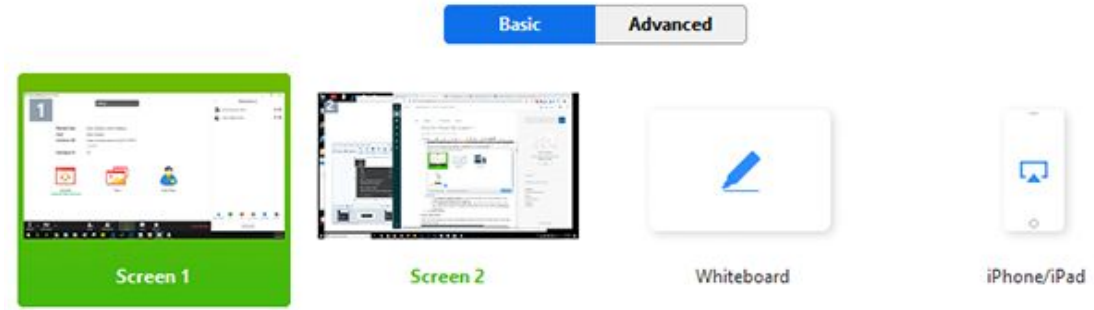


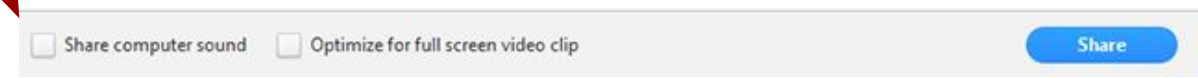
Technology Considerations

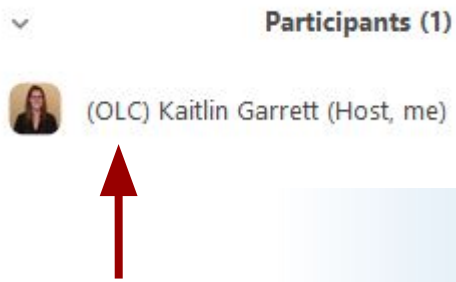
- Prepare your technology
  - A headset with mic for good audio quality
  - A webcam
  - A stable internet connection
- Upload materials in advance - deadline is June 1
- All session times are listed in ET

Logistical Considerations

- Request polls or breakout rooms **by June 1** with OLC at conference@onlinelearning-c.org
  - ➢ Use Google Docs for collaborative work in lieu of breakouts if possible
- Arrive early (10-15 min) to get set-up & test your mic, video, screen share
  - ➢ Note: "Share computer sound"
- OLC Staff Member present in each session if you need support





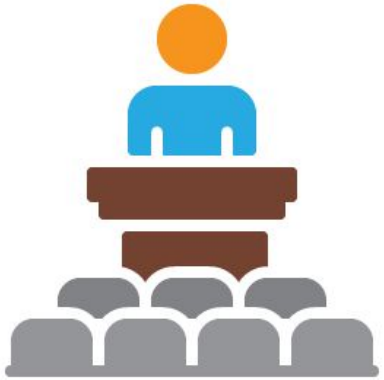


Logistical Considerations (continued)

- All sessions will record automatically
- Session Chair will introduce you, as well as give you a “5 minutes remaining” alert
- Share a tinyurl of your slides
- Encourage virtual audience to use the chat function

Additional Support

Guides and session specific webinar recordings can be found on the Presenter Services Webpage:

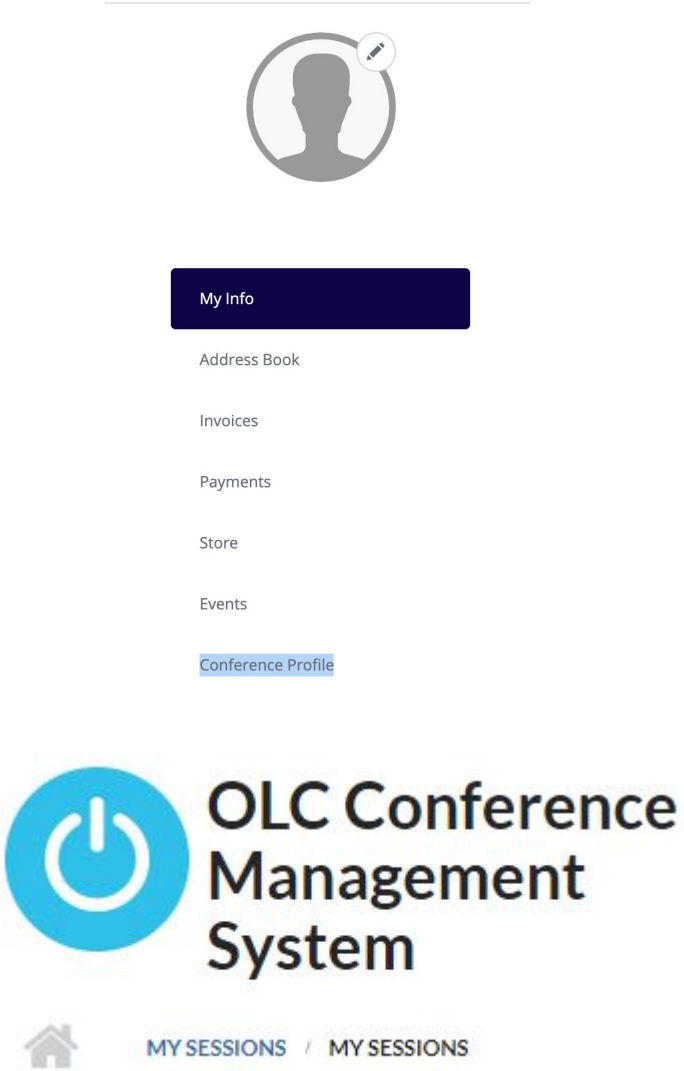


https://onlinelearningconsortium.org/attend-2020/innovate/presenter-services/

Accessing Your Session

OLC will email all presenters with specific access instructions.

Uploading your presentation



Log into your OLC user account

- Select “Conference Profile” from the left-hand menu.
- Once in the Conference Management System, click on “My Sessions” in the upper right.
- Next to your session, click on the “Edit” link.
- Click on the “Upload Files” link for your session.
- Add your presentation url or upload your presentation file using the file browser. (If you are using PowerPoint, we recommend saving your ppt file as a PDF and uploading the smaller file-size PDF.)
- Scroll down and click “Save.”
- Deadline is June 1

Evaluations and Housekeeping

Evaluate Sessions and Win!

Evaluate Session

- Download and open OLC Conferences mobile app
- Navigate to specific session to evaluate
- Select "Evaluate Session" on session details screen (located under session type and track)
- Complete session evaluation*

*Each session evaluation completed (limited to one per session) = one contest entry
Five (5) $25 gift cards will be awarded
Must submit evals using the OLC Conferences mobile app or website

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Questions